

**Travel Information Council
Telephonic Council Meeting
Tuesday, February 11, 2014**

Council Participating:

Gwenn Baldwin, Chair, 3rd Congressional District
Danuta Pfeiffer, 4th Congressional District
Kathy Watson, 2nd Congressional District

Mike Drennan, Member-at-Large
Ed Washington

Council Absent:

Charlotte Lehan, 5th Congressional District

Bob Russell, Vice Chair

OTE Staff Participating:

Kyle Walker, CEO
Jenn Smith, Executive Assistant

Tim Pickett, COO
Jason Nash, Rest Area Operations Manager

Guests:

Nancy Maxwell, Cornerstone Associates

Julie Sobel, Oregon Rehabilitation Association

Chair Baldwin called the meeting to order at 12:10 pm.

B) January 8, 2014 minutes: Drennan made a motion to approve the minutes as presented. Washington 2nd; motion passed unanimously.

C) Approval of Rest Area Contracts: Pickett reviewed the submitted contracts and requested Council approve the presented choices. He noted that staff was in discussion with the Consolidated Tribes of the Umatilla (CTUIR) Reservation to continue their work at the Deadman Pass rest area. It is expected the agreement will continue and things will transfer smoothly. However, since the exact amount is not known, staff requested Council approve the contract with CTUIR for up to \$62,000. Additionally, there was only one respondent to the RFQ for the janitorial contract at Cabin Creek rest area. Staff has re-issued the request and is requesting Council approval for that contract up to \$62,000.

Sobel expressed concern regarding OTE's process and felt that perhaps the Qualified Rehabilitation Facilities (QRFs) were not getting equal consideration. Nash reviewed the RFQ process and assured her that they were scored the same as non-QRFs.

Drennan made a motion to approve the presented contracts for the southern Oregon rest areas, a bid from CTUIR not to exceed \$62,000 and the Cabin Creek rest area janitorial contract up to \$62,000. Watson 2nd, motion passed unanimously.

Adjournment: Meeting was adjourned at 12:36 pm.

Respectfully Submitted,

Kathy Watson
Secretary