**Oregon Travel Information Council**

**1500 Liberty Street SE, Suite 150**

**Salem, Oregon 97302**

**MINUTES**

**Oregon Travel Information Council Special Meeting**

**February 17, 2016**

**Email**

**Council Members:**

Gwenn Baldwin, Chair Bob Russell, Vice Chair

Kathy Watson, Secretary Mike Drennan

Charlotte Lehan Ed Washington

David Lohman Mike Marsh

Ryan Snyder

**OTE Staff:**

Nancy DeSouza, Executive Director Tim Pickett, Operations Director

Jessica Carbone, Office Assistant

**Convening:** A special email meeting of the Travel Information Council was called to order by DeSouza at 7:30 a.m.

**Introductions:** There were no members present. DeSouza counted nine email responds to verify a quorum was met. OTE staff was in the OTE offices.

**New Business:**

**Action/Voting Item:**

**Public Comment:** None. No public were present.

**Formal Reading of the question:**

DeSouza read *“****Does the Travel Information Council approve the purchase contract submitted by OTE staff for four tractors and related equipment for a total cost of $47,400, using funds authorized for this purchase in the agency’s 2015-17 Biennial budget?”***

**Reading of the TIC member votes into the record:**

Chair Bladwin - Yes, I support the purchase as submitted.

Russell – I approve the purchase of the four tractors.

Snyder - I support and approved the consolidated purchase.

Marsh - I vote yes to approve the purchase contract for tractors & related equipment.

Lohman – I vote to approve the purchase contract submitted for four tractors and related equipment for a total cost of $47,400, using funds authorized for this purchase in the 2015-17 Biennial budget.

Lehan – I vote to approve the purchase contract submitted for four tractors and related equipment.

Drennen – I vote in favor of making the purchase.

Watson - Yes, I approve the purchase contract submitted for four tractors and related equipment for a total cost of $47,400, using funds authorized for this purchase in the 2015-17 biennial budget.

Washington – I vote to approve the purchase for 4 tractors and related equipment in the amount of $47.400.00 as authorized in the 2015-17, biennial budget.

**9 Ayes**

**0 Nays**

**0 Abstain**

The purchase was unanimously approved.

**Adjourn:**

* Next Meeting April 6, 2016 – OTE Offices, Salem

**7:34 a.m.** – Meeting adjourned.