



Oregon Travel Information Council
1500 Liberty Street SE, Suite 150
Salem, Oregon 97302

MINUTES
Oregon Travel Information Council Special Meeting
Monday, October 16, 2017
By Email

Council Members Present by email:

Bob Garcia, Vice Chair	Kathy Watson, Secretary
Gwenn Baldwin	Kenji Sugahara
Mike Marsh	David Lohman

Absent: Ryan Snyder, Ed Washington, Chair

OTE Staff:

Nancy DeSouza, Executive Director; Jessica Carbone Office Assistant

Convening: A special email meeting of the Travel Information Council was called to order by DeSouza at 9:13 a.m. in the OTE offices in Salem.

Introductions: There were no members present. DeSouza counted six email responses to verify a quorum was met.

New Business:

Action/Voting Items: Executive Director Position Description and Suggested Salary.

Formal Reading of the Question:

DeSouza read the first question: *“Does the Travel Information Council approve the recommendation of the Executive Committee for the proposed position description for the Executive Director and salary range for the position of \$100,000 - \$135,000?”*

Reading of the TIC member votes into the record:

6 Ayes; 0 Nays; 2 Absent

The question was unanimously approved.

Adjourn: 9:15 a.m. – Meeting adjourned.

- Next Scheduled Meeting: December 11, 2017- OTE Administrative Office, 1500 Liberty St. SE, Salem, OR 97302.